



Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____

Date: February 2, 2024
Quotation #: PS 024-02-022
ABC: _____

Attention: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE												
	<p>Supply of Labor and Materials for the Installation of Combi Blinds in COA Office of Office of the Solicitor General: Location: <i>2nd Floor, OSG Main Building</i> SCOPE OF WORKS a. <i>Supply and Installation of New Combi Blinds</i> Estimated Sizes:</p> <table border="1"> <thead> <tr> <th>Location</th> <th>H x W</th> <th>Area</th> </tr> </thead> <tbody> <tr> <td>Window 1</td> <td>56 H x 83.5 W</td> <td>32.47 sq.ft</td> </tr> <tr> <td>Window 2</td> <td>56 H x 70.0 W</td> <td>27.22 sq.ft</td> </tr> <tr> <td>Window 3</td> <td>56 H x 51.0 W</td> <td>19.83 sq.ft</td> </tr> </tbody> </table> <p>*Note: Suppliers are encouraged to make an on-site visit but subject for appointment of at least one day prior. Estimated sizes and color may vary upon actual installation dependent on the approval of end-user. Furthermore, any and all deviations should be listed and explained in detail within their proposal under a separate and dedicated provision.</p> <p style="text-align: center;">(Price Vat-Included)</p>	Location	H x W	Area	Window 1	56 H x 83.5 W	32.47 sq.ft	Window 2	56 H x 70.0 W	27.22 sq.ft	Window 3	56 H x 51.0 W	19.83 sq.ft	1	lot		
Location	H x W	Area															
Window 1	56 H x 83.5 W	32.47 sq.ft															
Window 2	56 H x 70.0 W	27.22 sq.ft															
Window 3	56 H x 51.0 W	19.83 sq.ft															

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

NOTE:

- Please quote within 3 days from the date of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - Mayor's / Business Permit;
 - PhilGEPS Registration Number: _____ Membership: Platinum Red
 - Income / Business Tax Return (for above P500K);
 - Omnibus Sworn Statement for Small Value Procurement (for ABC of P50,000 and above, Notarized OSS is required).
 - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

Josephine Alcasaren
JOSEPHINE ALCASAREN / RHODORA T. CARDEL
SIGNATURE OF CANVASSER

For more information, you may contact us:

Tel: (02) 8836-3314, (02) 8988-1674 loc 777
Telefax: (02) 8813-1174

Please send your quotation to:

rfq.osgprocurement@gmail.com